



Leave Codes

Contents

Area School Principals' Collective Agreement	5
ACC Leave	5
Attend Birth of Child	5
Bereavement Leave	5
Discretionary Leave	5
Jury Leave	5
Leave Without Pay	5
Maternity Leave Without Pay	5
Military Leave	5
Parental Leave Without Pay	6
Professional Development	6
Refreshment Leave Without Pay	6
Sabbatical Leave	6
Sick Leave	6
Union Leave	6
Domestic Violence Leave	6
Area School Teachers' Collective Agreement	7
ACC Leave	7
Attend Birth of Child	7
Bereavement Leave	7
Discretionary Leave	7
Jury Leave	7
Leave Without Pay	7
Maternity Leave Without Pay	7
Military Leave	7
Parental Leave Without Pay	8
Prof Development	8
Refreshment Leave Without Pay	8
Sabbatical Leave	8
Sick Leave	8
Study Leave	8
Suspension	8
Union Leave	8
Domestic Violence Leave	9
Kaiarahi i te Reo, Therapists', ATSSD, Special Education Assistants' Collective Agreement	10
ACC Leave	10
Annual Leave	10
Attend Birth of Child	10
Bereavement Leave	10
Discretionary Leave	10
In Lieu of a Public Holiday	10
Jury Leave	10
Leave Without Pay	10
Long Service Leave	10
Maternity Leave Without Pay	10
Parental Leave Without Pay	11
Professional Development	11
Sick Leave	11
Special Leave	11
Suspension	11
Time off in Lieu	11

Union Leave	11
Domestic Violence Leave	11
Primary Principals' Collective Agreement	12
ACC Leave	12
Attend Birth of Child	12
Bereavement Leave	12
Discretionary Leave	12
Leave Without Pay	12
Maternity Leave Without Pay	12
Parental Leave Without Pay	12
Professional Development	12
Refreshment Leave Without Pay	12
Sabbatical Leave	12
Sick Leave	12
Study Leave	13
Suspension	13
Domestic Violence Leave	13
Primary Teachers' Collective Agreement	14
ACC Leave	14
Bereavement Leave	14
Discretionary Leave	14
Jury Leave	14
Leave Without Pay	14
Maternity Leave Without Pay	14
Military Leave	14
Parental Leave Without Pay	14
Professional Development	15
Refreshment Leave Without Pay	15
Sabbatical Leave	15
Sick Leave	15
Study Leave	15
Suspension	15
Union Leave	15
Domestic Violence Leave	15
School Caretakers' and Cleaners' (including Canteen Workers) Collective Agreement	16
ACC Leave	16
Annual Leave	16
Attend Birth of Child	16
Bereavement Leave	16
Discretionary Leave	16
In Lieu of a Public Holiday	16
Jury Leave	16
Leave Without Pay	16
Long Service Leave	16
Maternity Leave Without Pay	16
Parental Leave Without Pay	16
Sick Leave	17
Suspension	17
Time off in Lieu	17
Domestic Violence Leave	17
Secondary and Area School Groundstaff Collective Agreement	18
ACC Leave	18
Annual Leave	18
Attend Birth of Child	18
Bereavement Leave	18
Discretionary Leave	18
In Lieu of a Public Holiday	18
Jury Leave	18
Leave Without Pay	18
Long Service Leave	18
Maternity Leave Without Pay	18
Parental Leave Without Pay	18
Sick Leave	19
Suspension	19

Time off in Lieu	19
Union Leave	19
Domestic Violence Leave	19
Secondary Principals' Collective Agreement	20
ACC Leave	20
Attend Birth of Child	20
Bereavement Leave	20
Discretionary Leave	20
Leave Without Pay	20
Maternity Leave Without Pay	20
Parental Leave Without Pay	20
Refreshment Leave Without Pay	20
Sabbatical Leave	21
Sick Leave	21
Special Leave	21
Study Leave	21
Suspension	21
Domestic Violence Leave	21
Secondary Teachers' Collective Agreement	22
ACC Leave	22
Attend Birth of Child	22
Bereavement Leave	22
Discretionary Leave	22
Jury Leave	22
Leave Without Pay	22
Maternity Leave Without Pay	22
Military Leave	22
Parental Leave Without Pay	23
Professional Development	23
Refreshment Leave Without Pay	23
Sabbatical Leave	23
Sick Leave	23
Study Leave	23
Suspension	23
Union Leave	23
Domestic Violence Leave	24
Special Residential Schools' Collective Agreement	25
ACC Leave	25
Annual Leave	25
Attend Birth of Child	25
Bereavement Leave	25
Discretionary Leave	25
In Lieu of a Public Holiday	25
Jury Leave	25
Leave Without Pay	25
Maternity Leave Without Pay	25
Parental Leave Without Pay	25
Plan/Prep/Prof Development Leave Residential	26
Recreation Leave	26
Shift Leave Residential Employee	26
Sick Leave	26
Special Leave	26
Study Leave	26
Suspension	26
Time off in Lieu	27
Union Leave	27
Domestic Violence Leave	27
Support Staff in Schools Collective Agreement	28
ACC Leave	28
Annual Leave	28
Attend Birth of Child	28
Bereavement Leave	28
Discretionary Leave	28
In Lieu of a Public Holiday	28

Jury Leave	28
Leave Without Pay	28
Long Service Leave	28
Maternity Leave Without Pay	28
Parental Leave Without Pay	28
Sick Leave	29
Special Leave	29
Suspension	29
Time off in Lieu	29
Union Leave	29
Domestic Violence Leave	29
Te Aho o Te Kura Pounamu Specialist and Support Staff Collective Agreement	30
ACC Leave	30
Annual Leave	30
Attend Birth of Child	30
Bereavement Leave	30
Discretionary Leave	30
In Lieu of a Public Holiday	30
Jury Leave	30
Leave Without Pay	30
Long Service Leave	30
Maternity Leave Without Pay	30
Parental Leave Without Pay	31
Professional Development	31
Sick Leave	31
Special Leave	31
Suspension	31
Time off in Lieu	31
Union Leave	31
Domestic Violence Leave	31

Area School Principals' Collective Agreement

ACC Leave

- ACWK1 - ACC Work Related Paid - Week 1
 - n/a - Reason code not required
 - Form Required: NOVO12*
- ACNW2 - ACC Non-Work Related - Week 2+
 - n/a - Reason code not required
 - Form Required: NOVO12*
- ACWK2 - ACC Work Related Paid - Week 2+ teaching
 - n/a - Reason code not required
 - Form Required: NOVO12*
- ACCWO - ACC Without Pay
 - n/a - Reason code not required
 - Form Required: NOVO12*

Attend Birth of Child

- PARBI - Attend Birth of Child
 - n/a - Reason code not required

Bereavement Leave

- BREVL - Bereavement/Tangihanga Leave
 - n/a - Reason code not required
- BRVWO - Bereavement /Tangihanga Leave Without Pay
 - n/a - Reason code not required

Discretionary Leave

- DISCR - Discretionary Leave
 - COURT - Court Proceedings
 - CULT - Cultural Leave
 - HUIBI - Hui Lv Bilingual Classes
 - HUICO - Hui Lv - Contests
 - IMPOC - Family Reasons Import family & Other Occass
 - MISCL - Miscellaneous Lv
 - SERIL - Family Reasons Serious Illness
 - SLAUT - Meeting Stat/Local Authorities
 - SPORT - Sport Leave
 - STUDY - Training/ Study
 - COV19 - COVID-19 related leave

Jury Leave

- JURYL - Jury Leave
 - n/a - Reason code not required

Leave Without Pay

- LWOP - Leave Without Pay
 - ELCWO - Candidates in General Elections
 - EMERG - Emerg'cy Situation
 - OSTOU - Overseas Tour
 - OUTBD - Outward Bound
 - RELIG - Religious Observances
 - ROTEX - Rotary Group Exchange
 - SPCWO - Discretionary LWOP
 - SRESC - Search & Rescue
 - COV19 - COVID-19 related leave

Maternity Leave Without Pay

- MLWOP - Maternity Leave Without Pay
 - n/a - Reason code not required

Military Leave

- MILLE - Military Leave
 - n/a - Reason code not required

Form Required: NOVO12

- MILWO - Military Training Leave Without Pay
 - n/a - Reason code not required

Parental Leave Without Pay

- PARWO - Parental Lv Without Pay
 - n/a - Reason code not required

Professional Development

- PRFDV - Prof Development
 - n/a - Reason code not required

Refreshment Leave Without Pay

- REFWO - Refreshm't Lv Without Pay
 - n/a - Reason code not required

Sabbatical Leave

- SABBL - Sabbatical Leave
 - n/a - Reason code not required

Form Required: NOVO12

Sick Leave

- SL - Sick Leave
 - SICK - Sick Leave
 - DOMDE - Domestic/Dependant/ Family Leave
 - REDUC - Reduced Hours due to Sick Leave (0.8 day or less)
- SANTS - Anticipated Sick Leave - Statutory
 - n/a - Reason code not required
- SANTC - Anticipated Sick Leave of future entitlement-MOE
 - n/a - Reason code not required

Form Required: NOVO12
- SLWOP - SL Without Pay
 - NASL - No Anticipated Sick Leave Requested
 - Leave blank - Leave blank if any other reason
- DISSK - Disregarded Sick Leave Secretary for Ed approved
 - n/a - Reason code not required

Form Required: NOVO12
- SLWOP - SL Without Pay
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave
- SL - COVID-19 Related Leave
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave

Union Leave

- UNWOP - Union Leave Without Pay
 - n/a - Reason code not required

Domestic Violence Leave

- DVVL - Domestic Violence Leave
 - n/a - Reason code not required

Area School Teachers' Collective Agreement

ACC Leave

- ACWK1 - ACC Work Related Paid - Week 1
 - n/a - Reason code not required
 - Form Required: NOVO12*
- ACNW2 - ACC Non-Work Related - Week 2+
 - n/a - Reason code not required
 - Form Required: NOVO12*
- ACWK2 - ACC Work Related Paid - Week 2+ teaching
 - n/a - Reason code not required
 - Form Required: NOVO12*
- ACCWO - ACC Without Pay
 - n/a - Reason code not required
 - Form Required: NOVO12*

Attend Birth of Child

- PARBI - Attend Birth of Child
 - n/a - Reason code not required

Bereavement Leave

- BREVL - Bereavement/Tangihanga Leave
 - n/a - Reason code not required
- BRVWO - Bereavement /Tangihanga Leave Without Pay
 - n/a - Reason code not required

Discretionary Leave

- DISCR - Discretionary Leave
 - COURT - Court Proceedings
 - CULT - Cultural Leave
 - HUIBI - Hui Lv Bilingual Classes
 - HUICO - Hui Lv - Contests
 - IMPOC - Family Reasons Import family & Other Occass
 - MISCL - Miscellaneous Lv
 - SERIL - Family Reasons Serious Illness
 - SLAUT - Meeting Stat/Local Authorities
 - SPORT - Sport Leave
 - STUDY - Training/ Study
 - COV19 - COVID-19 related leave

Jury Leave

- JURYL - Jury Leave
 - n/a - Reason code not required

Leave Without Pay

- LWOP - Leave Without Pay
 - ELCWO - Candidates in General Elections
 - EMERG - Emerg'cy Situation
 - OSTOU - Overseas Tour
 - OUTBD - Outward Bound
 - RELIG - Religious Observances
 - ROTEX - Rotary Group Exchange
 - SPCWO - Discretionary LWOP
 - SRESC - Search & Rescue
 - COV19 - COVID-19 related leave

Maternity Leave Without Pay

- MLWOP - Maternity Leave Without Pay
 - n/a - Reason code not required

Military Leave

- MILLE - Military Leave

- n/a - Reason code not required
Form Required: NOVO12
- MILWO - Military Training Leave Without Pay
 - n/a - Reason code not required

Parental Leave Without Pay

- PARWO - Parental Lv Without Pay
 - n/a - Reason code not required

Prof Development

- PRFDV - Prof Development
 - n/a - Reason code not required

Refreshment Leave Without Pay

- REFWO - Refreshm't Lv Without Pay
 - n/a - Reason code not required

Sabbatical Leave

- SABBL - Sabbatical Leave
 - n/a - Reason code not required
Form Required: NOVO12

Sick Leave

- SL - Sick Leave
 - SICK - Sick Leave
 - DOMDE - Domestic/Dependant/ Family Leave
 - REDUC - Reduced Hours due to Sick Leave (0.8 day or less)
- SANTS - Anticipated Sick Leave - Statutory
 - n/a - Reason code not required
- SANTC - Anticipated Sick Leave of future entitlement-MOE
 - n/a - Reason code not required
Form Required: NOVO12
- SLWOP - SL Without Pay
 - NASL - No Anticipated Sick Leave Requested
 - Leave blank - Leave blank if any other reason
- DISSK - Disregarded Sick Leave Secretary for Ed approved
 - n/a - Reason code not required
Form Required: NOVO12
- SLWOP - SL Without Pay
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave
- SL - COVID-19 Related Leave
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave

Study Leave

- STUDY - Study Leave
 - n/a - Reason code not required
Form Required: NOVO12
- STWOP - Study Lv Without Pay
 - n/a - Reason code not required
Form Required: NOVO12

Suspension

- SUSPN - Suspension
 - n/a - Reason code not required
- SUSWO - Suspension Unpaid
 - n/a - Reason code not required

Union Leave

- UNION - Union Leave
 - n/a - Reason code not required
- UNWOP - Union Leave Without Pay

- n/a - Reason code not required

Domestic Violence Leave

- DVVL - Domestic Violence Leave
 - n/a - Reason code not required

Kaiarahi i te Reo, Therapists', ATSSD, Special Education Assistants' Collective Agreement

ACC Leave

- ACWK1 - ACC Work Related Paid - Week 1
 - n/a - Reason code not required
 - Form Required: NOVO12
- ACNW2 - ACC Non-Work Related - Week 2+
 - n/a - Reason code not required
 - Form Required: NOVO12
- ACW2N - ACC Work Related Paid - Week 2+ Non teaching
 - n/a - Reason code not required
 - Form Required: NOVO12
- ACCWO - ACC Without Pay
 - n/a - Reason code not required
 - Form Required: NOVO12

Annual Leave

- AL - Annual Leave - 52 week non-teacher
 - n/a - Reason code not required
- ALTTO - Annual Leave - Term Time Only Employee
 - n/a - Reason code not required
 - Form Required: NOVO12

Attend Birth of Child

- PARBI - Attend Birth of Child
 - n/a - Reason code not required

Bereavement Leave

- BREVL - Bereavement/Tangihanga Leave
 - n/a - Reason code not required
- BRVWO - Bereavement /Tangihanga Leave Without Pay
 - n/a - Reason code not required

Discretionary Leave

- DISCR - Discretionary Leave
 - MISCL - Miscellaneous Lv
 - STUDY - Training/ Study
 - COV19 - COVID-19 related leave

In Lieu of a Public Holiday

- ILPUB - In Lieu of a Public Holiday
 - n/a - Reason code not required

Jury Leave

- JURYL - Jury Leave
 - n/a - Reason code not required

Leave Without Pay

- LWOP - Leave Without Pay
 - ELCWO - Candidates in General Elections
 - COV19 - COVID-19 related leave
 - SPCWO - Discretionary LWOP

Long Service Leave

- LSL - Long Service Leave
 - n/a - Reason code not required

Maternity Leave Without Pay

- MLWOP - Maternity Leave Without Pay
 - n/a - Reason code not required

Parental Leave Without Pay

- PARWO - Parental Lv Without Pay
 - n/a - Reason code not required

Professional Development

- PRFDV - Prof Development
 - n/a - Reason code not required

Sick Leave

- SL - Sick Leave
 - SICK - Sick Leave
 - DOMDE - Domestic/Dependant/ Family Leave
 - REDUC - Reduced Hours due to Sick Leave (0.8 day or less)
- SANTS - SL Anticipated
 - n/a - Reason code not required
- DISCR - Discretionary Leave
 - MISCL - Miscellaneous Lv
- SLWOP - SL Without Pay
 - NASL - No Anticipated Sick Leave Requested
 - Leave blank - Leave blank if any other reason
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave
- SL - COVID-19 Related Leave
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave

Special Leave

- SPECL - Special Leave
 - EMERG - Emerg'cy Situation
Form Required: NOVO12
 - OSTOU - Overseas Tour
Form Required: NOVO12
 - OUTBD - Outward Bound
Form Required: NOVO12
 - RELIG - Religious Observances
Form Required: NOVO12
 - ROTEX - Rotary Group Exchange
Form Required: NOVO12
 - SRESC - Search & Rescue
Form Required: NOVO12
 - TRVL - Travel Time Lv Purposes
Form Required: NOVO12

Suspension

- SUSPN - Suspension
 - n/a - Reason code not required
- SUSWO - Suspension Unpaid
 - n/a - Reason code not required

Time off in Lieu

- TOIL - Time off in Lieu
 - n/a - Reason code not required

Union Leave

- UNION - Union Leave
 - n/a - Reason code not required
- UNWOP - Union Leave Without Pay
 - n/a - Reason code not required

Domestic Violence Leave

- DVVL - Domestic Violence Leave
 - n/a - Reason code not required

Primary Principals' Collective Agreement

ACC Leave

- ACWK1 - ACC Work Related Paid - Week 1
 - n/a - Reason code not required
 - Form Required: NOVO12
- ACNW2 - ACC Non-Work Related - Week 2+
 - n/a - Reason code not required
 - Form Required: NOVO12
- ACWK2 - ACC Work Related Paid - Week 2+ teaching
 - n/a - Reason code not required
 - Form Required: NOVO12
- ACCWO - ACC Without Pay
 - n/a - Reason code not required
 - Form Required: NOVO12

Attend Birth of Child

- PARBI - Attend Birth of Child
 - n/a - Reason code not required

Bereavement Leave

- BREVL - Bereavement/Tangihanga Leave
 - n/a - Reason code not required
- BRVWO - Bereavement /Tangihanga Leave Without Pay
 - n/a - Reason code not required

Discretionary Leave

- DISCR - Discretionary Leave
 - MISCL - Miscellaneous Lv
 - COV19 - COVID-19 related leave

Leave Without Pay

- LWOP - Leave Without Pay
 - ELCWO - Candidates in General Elections
 - EMERG - Emerg'cy Situation
 - SPCWO - Discretionary LWOP
 - COV19 - COVID-19 related leave

Maternity Leave Without Pay

- MLWOP - Maternity Leave Without Pay
 - n/a - Reason code not required

Parental Leave Without Pay

- PARWO - Parental Lv Without Pay
 - n/a - Reason code not required

Professional Development

- PRFDV - Prof Development
 - n/a - Reason code not required

Refreshment Leave Without Pay

- REFWO - Refreshm't Lv Without Pay
 - n/a - Reason code not required

Sabbatical Leave

- SABBL - Sabbatical Leave
 - n/a - Reason code not required
 - Form Required: NOVO12

Sick Leave

- SL - Sick Leave
 - SICK - Sick Leave
 - DOMDE - Domestic/Dependant/ Family Leave
 - REDUC - Reduced Hours due to Sick Leave (0.8 day or less)
- SLWOP - SL Without Pay
 - NASL - No Anticipated Sick Leave Requested
 - Leave blank - Leave blank if any other reason
- SANTC - Anticipated Sick Leave of future entitlement-MOE
 - n/a - Reason code not required
 - Form Required: NOVO12*
- SANTS - Anticipated Sick Leave - Statutory
 - n/a - Reason code not required
- DISSK - Disregarded Sick Leave Secretary for Ed approved
 - n/a - Reason code not required
 - Form Required: NOVO12*
- SLWOP - SL Without Pay
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave
- SL - COVID-19 Related Leave
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave

Study Leave

- STUDY - Study Leave
 - n/a - Reason code not required
 - Form Required: NOVO12*
- STWOP - Study Lv Without Pay
 - n/a - Reason code not required
 - Form Required: NOVO12*

Suspension

- SUSPN - Suspension
 - n/a - Reason code not required
 - Form Required: NOVO12*
- SUSWO - Suspension Unpaid
 - n/a - Reason code not required
 - Form Required: NOVO12*

Domestic Violence Leave

- DVVL - Domestic Violence Leave
 - n/a - Reason code not required

Primary Teachers' Collective Agreement

ACC Leave

- ACWK1 - ACC Work Related Paid - Week 1
 - n/a - Reason code not required
 - Form Required: NOVO12*
- ACNW2 - ACC Non-Work Related - Week 2+
 - n/a - Reason code not required
 - Form Required: NOVO12*
- ACWK2 - ACC Work Related Paid - Week 2+ teaching
 - n/a - Reason code not required
 - Form Required: NOVO12*
- ACCWO - ACC Without Pay
 - n/a - Reason code not required
 - Form Required: NOVO12*

Bereavement Leave

- BREVL - Bereavement/Tangihanga Leave
 - n/a - Reason code not required
- BRVWO - Bereavement /Tangihanga Leave Without Pay
 - n/a - Reason code not required

Discretionary Leave

- DISCR - Discretionary Leave
 - COURT - Court Proceedings
 - CULT - Cultural Leave
 - HUIBI - Hui Lv Bilingual Classes
 - IMPOC - Family Reasons Import family & Other Occass
 - MISCL - Miscellaneous Lv
 - SERIL - Family Reasons Serious Illness
 - SLAUT - Meeting Stat/Local Authorities
 - SPORT - Sport Leave
 - COV19 - COVID-19 related leave

Jury Leave

- JURYL - Jury Leave
 - n/a - Reason code not required

Leave Without Pay

- LWOP - Leave Without Pay
 - ELCWO - Candidates in General Elections
 - EMERG - Emerg'cy Situation
 - OSTOU - Overseas Tour
 - OUTBD - Outward Bound
 - RELIG - Religious Observances
 - ROTEX - Rotary Group Exchange
 - SPCWO - Discretionary LWOP
 - SRESC - Search & Rescue
 - COV19 - COVID-19 related leave

Maternity Leave Without Pay

- MLWOP - Maternity Leave Without Pay
 - n/a - Reason code not required

Military Leave

- MILLE - Military Leave
 - n/a - Reason code not required
 - Form Required: NOVO12*
- MILWO - Military Training Leave Without Pay
 - n/a - Reason code not required

Parental Leave Without Pay

- PARWO - Parental Lv Without Pay
 - n/a - Reason code not required

Professional Development

- PRFDV - Prof Development
 - n/a - Reason code not required

Refreshment Leave Without Pay

- REFWO - Refreshm't Lv Without Pay
 - n/a - Reason code not required

Sabbatical Leave

- SABBL - Sabbatical Leave
 - n/a - Reason code not required
 - Form Required: NOVO12*

Sick Leave

- SL - Sick Leave
 - SICK - Sick Leave
 - DOMDE - Domestic/Dependant/ Family Leave
 - REDUC - Reduced Hours due to Sick Leave (0.8 day or less)
- SANTS - Anticipated Sick Leave - Statutory
 - n/a - Reason code not required
- SANTC - Anticipated Sick Leave of future entitlement-MOE
 - n/a - Reason code not required
 - Form Required: NOVO12*
- SLWOP - SL Without Pay
 - NASL - No Anticipated Sick Leave Requested
 - Leave blank - Leave blank if any other reason
- DISSK - Disregarded Sick Leave Secretary for Ed approved
 - n/a - Reason code not required
 - Form Required: NOVO12*
- SLWOP - SL Without Pay
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave
- SL - COVID-19 Related Leave
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave

Study Leave

- STUDY - Study Leave
 - n/a - Reason code not required
 - Form Required: NOVO12*
- STWOP - Study Lv Without Pay
 - n/a - Reason code not required
 - Form Required: NOVO12*

Suspension

- SUSPN - Suspension
 - n/a - Reason code not required
- SUSWO - Suspension Unpaid
 - n/a - Reason code not required

Union Leave

- UNION - Union Leave
 - n/a - Reason code not required
- UNWOP - Union Leave Without Pay
 - n/a - Reason code not required

Domestic Violence Leave

- DVVL - Domestic Violence Leave
 - n/a - Reason code not required

School Caretakers' and Cleaners' (including Canteen Workers) Collective Agreement

ACC Leave

- ACWK1 - ACC Work Related Paid - Week 1
 - n/a - Reason code not required
 - Form Required: NOVO12
- ACNW2 - ACC Non-Work Related - Week 2+
 - n/a - Reason code not required
 - Form Required: NOVO12
- ACW2N - ACC Work Related Paid - Week 2+ Non teaching
 - n/a - Reason code not required
 - Form Required: NOVO12
- ACCWO - ACC Without Pay
 - n/a - Reason code not required
 - Form Required: NOVO12

Annual Leave

- AL - Annual Leave - 52 week non-teacher
 - n/a - Reason code not required
- ALTTO - Annual Leave - Term Time Only Employee
 - n/a - Reason code not required
 - Form Required: NOVO12

Attend Birth of Child

- PARBI - Attend Birth of Child
 - n/a - Reason code not required

Bereavement Leave

- BREVL - Bereavement/Tangihanga Leave
 - n/a - Reason code not required
- BRVWO - Bereavement /Tangihanga Leave Without Pay
 - n/a - Reason code not required

Discretionary Leave

- DISCR - Discretionary Leave
 - MISCL - Miscellaneous Lv
 - COV19 - COVID-19 related leave

In Lieu of a Public Holiday

- ILPUB - In Lieu of a Public Holiday
 - n/a - Reason code not required

Jury Leave

- JURYL - Jury Leave
 - n/a - Reason code not required

Leave Without Pay

- LWOP - Leave Without Pay
 - ELCWO - Candidates in General Elections
 - COV19 - COVID-19 related leave
 - SPCWO - Discretionary LWOP

Long Service Leave

- LSL - Long Service Leave
 - n/a - Reason code not required

Maternity Leave Without Pay

- MLWOP - Maternity Leave Without Pay
 - n/a - Reason code not required

Parental Leave Without Pay

- PARWO - Parental Lv Without Pay
 - n/a - Reason code not required

Sick Leave

- SL - Sick Leave
 - SICK - Sick Leave
 - DOMDE - Domestic/Dependant/ Family Leave
 - REDUC - Reduced Hours due to Sick Leave (0.8 day or less)
- SANTS - SL Anticipated
 - n/a - Reason code not required
- DISCR - Discretionary Leave
 - MISCL - Miscellaneous Lv
- SLWOP - SL Without Pay
 - NASL - No Anticipated Sick Leave Requested
 - Leave blank - Leave blank if any other reason
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave
- SL - COVID-19 Related Leave
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave

Suspension

- SUSPN - Suspension
 - n/a - Reason code not required
- SUSWO - Suspension Unpaid
 - n/a - Reason code not required

Time off in Lieu

- TOIL - Time off in Lieu
 - n/a - Reason code not required

Domestic Violence Leave

- DVVL - Domestic Violence Leave
 - n/a - Reason code not required

Secondary and Area School Groundstaff Collective Agreement

ACC Leave

- ACWK1 - ACC Work Related Paid - Week 1
 - n/a - Reason code not required
 - *Form Required: NOVO12*
- ACNW2 - ACC Non-Work Related - Week 2+
 - n/a - Reason code not required
 - *Form Required: NOVO12*
- ACW2N - ACC Work Related Paid - Week 2+ Non teaching
 - n/a - Reason code not required
 - *Form Required: NOVO12*
- ACCWO - ACC Without Pay
 - n/a - Reason code not required
 - *Form Required: NOVO12*

Annual Leave

- AL - Annual Leave - 52 week non-teacher
 - n/a - Reason code not required
- ALTTO - Annual Leave - Term Time Only Employee
 - n/a - Reason code not required
 - *Form Required: NOVO12*

Attend Birth of Child

- PARBI - Attend Birth of Child
 - n/a - Reason code not required

Bereavement Leave

- BREVL - Bereavement/Tangihanga Leave
 - n/a - Reason code not required
- BRVWO - Bereavement /Tangihanga Leave Without Pay
 - n/a - Reason code not required

Discretionary Leave

- DISCR - Discretionary Leave
 - MISCL - Miscellaneous Lv
 - COV19 - COVID-19 related leave

In Lieu of a Public Holiday

- ILPUB - In Lieu of a Public Holiday
 - n/a - Reason code not required

Jury Leave

- JURYL - Jury Leave
 - n/a - Reason code not required

Leave Without Pay

- LWOP - Leave Without Pay
 - ELCWO - Candidates in General Elections
 - COV19 - COVID-19 related leave
 - SPCWO - Discretionary LWOP

Long Service Leave

- LSL - Long Service Leave
 - n/a - Reason code not required

Maternity Leave Without Pay

- MLWOP - Maternity Leave Without Pay
 - n/a - Reason code not required

Parental Leave Without Pay

- PARWO - Parental Lv Without Pay
 - n/a - Reason code not required

Sick Leave

- SL - Sick Leave
 - SICK - Sick Leave
 - DOMDE - Domestic/Dependant/ Family Leave
 - REDUC - Reduced Hours due to Sick Leave (0.8 day or less)
- SANTS - SL Anticipated
 - n/a - Reason code not required
- DISCR - Discretionary Leave
 - MISCL - Miscellaneous Lv
- SLWOP - SL Without Pay
 - NASL - No Anticipated Sick Leave Requested
 - Leave blank - Leave blank if any other reason
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave
- SL - COVID-19 Related Leave
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave

Suspension

- SUSPN - Suspension
 - n/a - Reason code not required
- SUSWO - Suspension Unpaid
 - n/a - Reason code not required

Time off in Lieu

- TOIL - Time off in Lieu
 - n/a - Reason code not required

Union Leave

- UNION - Union Leave
 - n/a - Reason code not required
- UNWOP - Union Leave Without Pay
 - n/a - Reason code not required

Domestic Violence Leave

- DVVL - Domestic Violence Leave
 - n/a - Reason code not required

Secondary Principals' Collective Agreement

ACC Leave

- ACWK1 - ACC Work Related Paid - Week 1
 - n/a - Reason code not required
 - Form Required: NOVO12*
- ACNW2 - ACC Non-Work Related - Week 2+
 - n/a - Reason code not required
 - Form Required: NOVO12*
- ACWK2 - ACC Work Related Paid - Week 2+ teaching
 - n/a - Reason code not required
 - Form Required: NOVO12*
- ACCWO - ACC Without Pay
 - n/a - Reason code not required
 - Form Required: NOVO12*

Attend Birth of Child

- PARBI - Attend Birth of Child
 - n/a - Reason code not required

Bereavement Leave

- BREVL - Bereavement/Tangihanga Leave
 - n/a - Reason code not required
- BRVWO - Bereavement /Tangihanga Leave Without Pay
 - n/a - Reason code not required

Discretionary Leave

- DISCR - Discretionary Leave
 - COURT - Court Proceedings
 - CULT - Cultural Leave
 - IMPOC - Family Reasons Import family & Other Occass
 - MISCL - Miscellaneous Lv
 - SERIL - Family Reasons Serious Illness
 - SLAUT - Meeting Stat/Local Authorities
 - SPORT - Sport Leave
 - STUDY - Training/ Study
 - COV19 - COVID-19 related leave

Leave Without Pay

- LWOP - Leave Without Pay
 - ELCWO - Candidates in General Elections
 - EMERG - Emerg'cy Situation
 - OSTOU - Overseas Tour
 - OUTBD - Outward Bound
 - RELIG - Religious Observances
 - ROTEX - Rotary Group Exchange
 - SPCWO - Discretionary LWOP
 - SRESC - Search & Rescue
 - COV19 - COVID-19 related leave

Maternity Leave Without Pay

- MLWOP - Maternity Leave Without Pay
 - n/a - Reason code not required

Parental Leave Without Pay

- PARWO - Parental Lv Without Pay
 - n/a - Reason code not required

Refreshment Leave Without Pay

- REFWO - Refreshm't Lv Without Pay
 - n/a - Reason code not required

Sabbatical Leave

- SABBL - Sabbatical Leave
 - n/a - Reason code not required
Form Required: NOVO12

Sick Leave

- SL - Sick Leave
 - SICK - Sick Leave
 - DOMDE - Domestic/Dependant/ Family Leave
 - REDUC - Reduced Hours due to Sick Leave (0.8 day or less)
- SANTs - Anticipated Sick Leave - Statutory
 - n/a - Reason code not required
- SANTC - Anticipated Sick Leave of future entitlement-MOE
 - n/a - Reason code not required
Form Required: NOVO12
- SLWOP - SL Without Pay
 - NASL - No Anticipated Sick Leave Requested
 - Leave blank - Leave blank if any other reason
- DISSK - Disregarded Sick Leave Secretary for Ed approved
 - n/a - Reason code not required
Form Required: NOVO12
- SLWOP - SL Without Pay
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave
- SL - COVID-19 Related Leave
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave

Special Leave

- SPECL - Special Leave
 - EMERG - Emerg'cy Situation
Form Required: NOVO12
 - OSTOU - Overseas Tour
Form Required: NOVO12
 - OUTBD - Outward Bound
Form Required: NOVO12
 - RELIG - Religious Observances
Form Required: NOVO12
 - ROTEX - Rotary Group Exchange
Form Required: NOVO12
 - SRESC - Search & Rescue
Form Required: NOVO12
 - TRVL - Travel Time Lv Purposes
Form Required: NOVO12

Study Leave

- STUDY - Study Leave
 - n/a - Reason code not required
Form Required: NOVO12
- STWOP - Study Lv Without Pay
 - n/a - Reason code not required
Form Required: NOVO12

Suspension

- SUSPN - Suspension
 - n/a - Reason code not required
Form Required: NOVO12
- SUSWO - Suspension Unpaid
 - n/a - Reason code not required
Form Required: NOVO12

Domestic Violence Leave

- DVVL - Domestic Violence Leave
 - n/a - Reason code not required

Secondary Teachers' Collective Agreement

ACC Leave

- ACWK1 - ACC Work Related Paid - Week 1
 - n/a - Reason code not required
 - Form Required: NOVO12*
- ACNW2 - ACC Non-Work Related - Week 2+
 - n/a - Reason code not required
 - Form Required: NOVO12*
- ACWK2 - ACC Work Related Paid - Week 2+ teaching
 - n/a - Reason code not required
 - Form Required: NOVO12*
- ACCWO - ACC Without Pay
 - n/a - Reason code not required
 - Form Required: NOVO12*

Attend Birth of Child

- PARBI - Attend Birth of Child
 - n/a - Reason code not required

Bereavement Leave

- BREVL - Bereavement/Tangihanga Leave
 - n/a - Reason code not required
- BRVWO - Bereavement /Tangihanga Leave Without Pay
 - n/a - Reason code not required

Discretionary Leave

- DISCR - Discretionary Leave
 - COURT - Court Proceedings
 - CULT - Cultural Leave
 - IMPOC - Family Reasons Import family & Other Occass
 - MISCL - Miscellaneous Lv
 - SERIL - Family Reasons Serious Illness
 - SLAUT - Meeting Stat/Local Authorities
 - SPORT - Sport Leave
 - STUDY - Training/ Study
 - COV19 - COVID-19 related leave

Jury Leave

- JURYL - Jury Leave
 - n/a - Reason code not required

Leave Without Pay

- LWOP - Leave Without Pay
 - EMERG - Emerg'cy Situation
 - ELCWO - Candidates in General Elections
 - OSTOU - Overseas Tour
 - OUTBD - Outward Bound
 - RELIG - Religious Observances
 - ROTEX - Rotary Group Exchange
 - SPCWO - Discretionary LWOP
 - SRESC - Search & Rescue
 - COV19 - COVID-19 related leave

Maternity Leave Without Pay

- MLWOP - Maternity Leave Without Pay
 - n/a - Reason code not required

Military Leave

- MILLE - Military Leave
 - n/a - Reason code not required
 - Form Required: NOVO12*

- MILWO - Military Training Leave Without Pay
 - n/a - Reason code not required

Parental Leave Without Pay

- PARWO - Parental Lv Without Pay
 - n/a - Reason code not required

Professional Development

- PRFDV - Prof Development
 - n/a - Reason code not required

Refreshment Leave Without Pay

- REFWO - Refreshm't Lv Without Pay
 - n/a - Reason code not required

Sabbatical Leave

- SABBL - Sabbatical Leave
 - n/a - Reason code not required
 - Form Required: NOVO12*

Sick Leave

- SL - Sick Leave
 - SICK - Sick Leave
 - DOMDE - Domestic/Dependant/ Family Leave
 - REDUC - Reduced Hours due to Sick Leave (0.8 day or less)
- SANTS - Anticipated Sick Leave - Statutory
 - n/a - Reason code not required
- SANTC - Anticipated Sick Leave of future entitlement-MOE
 - n/a - Reason code not required
 - Form Required: NOVO12*
- SLWOP - SL Without Pay
 - NASL - No Anticipated Sick Leave Requested
 - Leave blank - Leave blank if any other reason
- DISSK - Disregarded Sick Leave Secretary for Ed approved
 - n/a - Reason code not required
 - Form Required: NOVO12*
- SLWOP - SL Without Pay
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave
- SL - COVID-19 Related Leave
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave

Study Leave

- STUDY - Study Leave
 - n/a - Reason code not required
 - Form Required: NOVO12*
- STWOP - Study Lv Without Pay
 - n/a - Reason code not required
 - Form Required: NOVO12*

Suspension

- SUSPN - Suspension
 - n/a - Reason code not required
- SUSWO - Suspension Unpaid
 - n/a - Reason code not required

Union Leave

- UNION - Union Leave
 - n/a - Reason code not required
- UNWOP - Union Leave Without Pay
 - n/a - Reason code not required

Domestic Violence Leave

- DVVL - Domestic Violence Leave
 - n/a - Reason code not required

Special Residential Schools' Collective Agreement

ACC Leave

- ACWK1 - ACC Work Related Paid - Week 1
 - n/a - Reason code not required
 - Form Required: NOVO12*
- ACNW2 - ACC Non-Work Related - Week 2+
 - n/a - Reason code not required
 - Form Required: NOVO12*
- ACW2N - ACC Work Related Paid - Week 2+ Non teaching
 - n/a - Reason code not required
 - Form Required: NOVO12*
- ACCWO - ACC Without Pay
 - n/a - Reason code not required
 - Form Required: NOVO12*

Annual Leave

- AL - Annual Leave - 52 week non-teacher
 - n/a - Reason code not required
- ALTTO - Annual Leave - Term Time Only Employee
 - n/a - Reason code not required
 - Form Required: NOVO12*

Attend Birth of Child

- PARBI - Attend Birth of Child
 - n/a - Reason code not required

Bereavement Leave

- BREVL - Bereavement/Tangihanga Leave
 - n/a - Reason code not required
- BRVWO - Bereavement /Tangihanga Leave Without Pay
 - n/a - Reason code not required

Discretionary Leave

- DISCR - Discretionary Leave
 - MISCL - Miscellaneous Lv
 - STUDY - Training/ Study
 - COV19 - COVID-19 related leave

In Lieu of a Public Holiday

- ILPUB - In Lieu of a Public Holiday
 - n/a - Reason code not required

Jury Leave

- JURYL - Jury Leave
 - n/a - Reason code not required

Leave Without Pay

- LWOP - Leave Without Pay
 - ELCWO - Candidates in General Elections
 - EMERG - Emerg'cy Situation
 - OSTOU - Overseas Tour
 - OUTBD - Outward Bound
 - SPCWO - Discretionary LWOP
 - COV19 - COVID-19 related leave

Maternity Leave Without Pay

- MLWOP - Maternity Leave Without Pay
 - n/a - Reason code not required

Parental Leave Without Pay

- PARWO - Parental Lv Without Pay
 - n/a - Reason code not required

Plan/Prep/Prof Development Leave Residential

- PRFVD - Plan/Prep/Prof Development Leave Residential
 - n/a - Reason code not required

Recreation Leave

- RECLE - Recreation Leave
 - n/a - Reason code not required

Shift Leave Residential Employee

- SHIFT - Shift Leave Residential Employee
 - n/a - Reason code not required

Sick Leave

- SL - Sick Leave
 - SICK - Sick Leave
 - DOMDE - Domestic/Dependant/ Family Leave
 - REDUC - Reduced Hours due to Sick Leave (0.8 day or less)
- SANTS - SL Anticipated
 - n/a - Reason code not required
- DISCR - Discretionary Leave
 - MISCL - Miscellaneous Lv
- SLWOP - SL Without Pay
 - NASL - No Anticipated Sick Leave Requested
 - Leave blank - Leave blank if any other reason
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave
- SL - COVID-19 Related Leave
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave

Special Leave

- SPECL - Special Leave
 - EMERG - Emerg'cy Situation
Form Required: NOVO12
 - OSTOU - Overseas Tour
Form Required: NOVO12
 - OUTBD - Outward Bound
Form Required: NOVO12
 - RELIG - Religious Observances
Form Required: NOVO12
 - ROTEX - Rotary Group Exchange
Form Required: NOVO12
 - SRESC - Search & Rescue
Form Required: NOVO12
 - TRVL - Travel Time Lv Purposes
Form Required: NOVO12

Study Leave

- STUDY - Study Leave
 - n/a - Reason code not required
Form Required: NOVO12
- STWOP - Study Lv Without Pay
 - n/a - Reason code not required
Form Required: NOVO12

Suspension

- SUSPN - Suspension
 - n/a - Reason code not required
- SUSWO - Suspension Unpaid
 - n/a - Reason code not required

Time off in Lieu

- TOIL - Time off in Lieu
 - n/a - Reason code not required

Union Leave

- UNION - Union Leave
 - n/a - Reason code not required
- UNWOP - Union Leave Without Pay
 - n/a - Reason code not required

Domestic Violence Leave

- DVVL - Domestic Violence Leave
 - n/a - Reason code not required

Support Staff in Schools Collective Agreement

ACC Leave

- ACWK1 - ACC Work Related Paid - Week 1
 - n/a - Reason code not required
 - *Form Required: NOVO12*
- ACNW2 - ACC Non-Work Related - Week 2+
 - n/a - Reason code not required
 - *Form Required: NOVO12*
- ACW2N - ACC Work Related Paid - Week 2+ Non teaching
 - n/a - Reason code not required
 - *Form Required: NOVO12*
- ACCWO - ACC Without Pay
 - n/a - Reason code not required
 - *Form Required: NOVO12*

Annual Leave

- AL - Annual Leave - 52 week non-teacher
 - n/a - Reason code not required
- ALTTO - Annual Leave - Term Time Only Employee
 - n/a - Reason code not required
 - *Form Required: NOVO12*

Attend Birth of Child

- PARBI - Attend Birth of Child
 - n/a - Reason code not required

Bereavement Leave

- BREVL - Bereavement/Tangihanga Leave
 - n/a - Reason code not required
- BRVWO - Bereavement /Tangihanga Leave Without Pay
 - n/a - Reason code not required

Discretionary Leave

- DISCR - Discretionary Leave
 - MISCL - Miscellaneous Lv
 - COV19 - COVID-19 related leave

In Lieu of a Public Holiday

- ILPUB - In Lieu of a Public Holiday
 - n/a - Reason code not required

Jury Leave

- JURYL - Jury Leave
 - n/a - Reason code not required

Leave Without Pay

- LWOP - Leave Without Pay
 - ELCWO - Candidates in General Elections
 - SPCWO - Discretionary LWOP
 - COV19 - COVID-19 related leave

Long Service Leave

- LSL - Long Service Leave
 - n/a - Reason code not required

Maternity Leave Without Pay

- MLWOP - Maternity Leave Without Pay
 - n/a - Reason code not required

Parental Leave Without Pay

- PARWO - Parental Lv Without Pay
 - n/a - Reason code not required

Sick Leave

- SL - Sick Leave
 - SICK - Sick Leave
 - DOMDE - Domestic/Dependant/ Family Leave
 - REDUC - Reduced Hours due to Sick Leave (0.8 day or less)
- SANTS - SL Anticipated
 - n/a - Reason code not required
- DISCR - Discretionary Leave
 - MISCL - Miscellaneous Lv
- SLWOP - SL Without Pay
 - NASL - No Anticipated Sick Leave Requested
 - Leave blank - Leave blank if any other reason
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave
- SL - COVID-19 Related Leave
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave

Special Leave

- SPECL - Special Leave
 - EMERG - Emerg'cy Situation
Form Required: NOVO12
 - OSTOU - Overseas Tour
Form Required: NOVO12
 - OUTBD - Outward Bound
Form Required: NOVO12
 - RELIG - Religious Observances
Form Required: NOVO12
 - ROTEX - Rotary Group Exchange
Form Required: NOVO12
 - SRESC - Search & Rescue
Form Required: NOVO12
 - TRVL - Travel Time Lv Purposes
Form Required: NOVO12

Suspension

- SUSPN - Suspension
 - n/a - Reason code not required
- SUSWO - Suspension Unpaid
 - n/a - Reason code not required

Time off in Lieu

- TOIL - Time off in Lieu
 - n/a - Reason code not required

Union Leave

- UNION - Union Leave
 - n/a - Reason code not required
- UNWOP - Union Leave Without Pay
 - n/a - Reason code not required

Domestic Violence Leave

- DVVL - Domestic Violence Leave
 - n/a - Reason code not required

Te Aho o Te Kura Pounamu Specialist and Support Staff Collective Agreement

ACC Leave

- ACWK1 - ACC Work Related Paid - Week 1
 - n/a - Reason code not required
 - Form Required: NOVO12
- ACNW2 - ACC Non-Work Related - Week 2+
 - n/a - Reason code not required
 - Form Required: NOVO12
- ACW2N - ACC Work Related Paid - Week 2+ Non teaching
 - n/a - Reason code not required
 - Form Required: NOVO12
- ACCWO - ACC Without Pay
 - n/a - Reason code not required
 - Form Required: NOVO12

Annual Leave

- AL - Annual Leave - 52 week non-teacher
 - n/a - Reason code not required
- ALTTO - Annual Leave - Term Time Only Employee
 - n/a - Reason code not required
 - Form Required: NOVO12

Attend Birth of Child

- PARBI - Attend Birth of Child
 - n/a - Reason code not required

Bereavement Leave

- BREVL - Bereavement/Tangihanga Leave
 - n/a - Reason code not required
- BRVWO - Bereavement /Tangihanga Leave Without Pay
 - n/a - Reason code not required

Discretionary Leave

- DISCR - Discretionary Leave
 - MISCL - Miscellaneous Lv
 - STUDY - Training/ Study
 - COV19 - COVID-19 related leave

In Lieu of a Public Holiday

- ILPUB - In Lieu of a Public Holiday
 - n/a - Reason code not required

Jury Leave

- JURYL - Jury Leave
 - n/a - Reason code not required

Leave Without Pay

- LWOP - Leave Without Pay
 - ELCWO - Candidates in General Elections
 - EMERG - Emerg'cy Situation
 - SPCWO - Discretionary LWOP
 - COV19 - COVID-19 related leave

Long Service Leave

- LSL - Long Service Leave
 - n/a - Reason code not required

Maternity Leave Without Pay

- MLWOP - Maternity Leave Without Pay
 - n/a - Reason code not required

Parental Leave Without Pay

- PARWO - Parental Lv Without Pay
 - n/a - Reason code not required

Professional Development

- PRFDV - Prof Development
 - n/a - Reason code not required

Sick Leave

- SL - Sick Leave
 - SICK - Sick Leave
 - DOMDE - Domestic/Dependant/ Family Leave
 - REDUC - Reduced Hours due to Sick Leave (0.8 day or less)
- SANTS - SL Anticipated
 - n/a - Reason code not required
- DISCR - Discretionary Leave
 - MISCL - Miscellaneous Lv
- SLWOP - SL Without Pay
 - NASL - No Anticipated Sick Leave Requested
 - Leave blank - Leave blank if any other reason
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave
- SL - COVID-19 Related Leave
 - COV19 - COVID-19 Related Leave
 - COVDO - COVID-19 Domestic Related Leave

Special Leave

- SPECL - Special Leave
 - EMERG - Emerg'cy Situation
Form Required: NOVO12
 - OSTOU - Overseas Tour
Form Required: NOVO12
 - OUTBD - Outward Bound
Form Required: NOVO12
 - RELIG - Religious Observances
Form Required: NOVO12
 - ROTEX - Rotary Group Exchange
Form Required: NOVO12
 - SRESC - Search & Rescue
Form Required: NOVO12
 - TRVL - Travel Time Lv Purposes
Form Required: NOVO12

Suspension

- SUSPN - Suspension
 - n/a - Reason code not required
- SUSWO - Suspension Unpaid
 - n/a - Reason code not required

Time off in Lieu

- TOIL - Time off in Lieu
 - n/a - Reason code not required

Union Leave

- UNION - Union Leave
 - n/a - Reason code not required
- UNWOP - Union Leave Without Pay
 - n/a - Reason code not required

Domestic Violence Leave

- DVVL - Domestic Violence Leave
 - n/a - Reason code not required